

NOTICE OF SPECIAL MEETING & EXECUTIVE SESSION

HUACHUCA CITY TOWN COUNCIL

TUESDAY, JANUARY 7, 2014, 6:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. New Business
 - 1. Discussion and/or Action [Mayor Taylor]: Executive session, pursuant to A.R.S. 38-431.03 (A) (3) & (4), for legal advice and to direct the Town's Attorney concerning a payment and services dispute with the Town's accounting services provider, Ruben Villa.
 - 2. Discussion and/or Action [Mayor Taylor]: concerning a payment and services dispute with the Town's accounting services provider, Ruben Villa, and future accounting services for the Town.
- D. Adjournment

POSTED: _____, 2014

NOTICE OF SPECIAL MEETING & EXECUTIVE SESSION

HUACHUCA CITY TOWN COUNCIL

TUESDAY, JANUARY 7, 2014, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. New Business
 - 1. Discussion and/or Action [Mayor Taylor]: Executive session, pursuant to A.R.S. 38-431.03(A) (3) for consultation and legal advice from the Town's Attorney concerning the Town's Audit Report.
 - 2. Discussion and/or Action [Mayor Taylor]: concerning engaging additional audit services from BeachFleischman, P.C.
- D. Adjournment

POSTED: _____, 2014

NOTICE OF REGULAR MEETING

HUACHUCA CITY TOWN COUNCIL

THURSDAY, JANUARY 9, 2014, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Approval of Minutes of the Regular Meeting of Thursday, December 12, the Executive Session of December 12 and the Special Meetings of Thursday, December 19 and Saturday, December 21 (10:AM) and December 21 (12:10PM).
- D. Call to the Public [3 minute limit] Agenda Items Only. (See below)
- E. Reports by Council Members and Officers
- F. New Business
 - 1. Discussion and/or Action: [Mayor Taylor]: Second (Final) reading of Ordinance No.13-10 amending Town Code Chapter 1 to add definitions of "Right of Way" and "Easements"
 - 2. Discussion and/or Action: [Mayor Taylor]: Second (Final) reading of Ordinance No.13-11 amending Town Code Chapter 17 Sec.16-3-C to add (4) "Placement of Political Signs".
 - 3. Discussion and/or Action: [Mayor Taylor]: First reading of Ordinance No. 14-01 Adopting Consolidated Election Dates and amending Town Code Sec. 2 to update the changes.
 - 4. Discussion and/or action: [Council Member Welsch]: First reading of Ordinance No. 14-02 adding to Town Code Sec. 2-4-6 Order of Business "Items to be placed on the next agenda" at the end of each council meeting agenda.
 - 5. Discussion and/or Action: [Council Member Welsch]: Explore purchasing "green" receptacles for curbside recyclables and direct Mr. Tysiac to explore the feasibility and cost.
 - 6. Discussion and/or Action: [Mayor Taylor]: Approve payment to the Town Accountant in the amount of \$12,480.00
 - 7. Discussion and/or Action: [Mayor Taylor]: Direct the Town Clerk to look into ways to meet the recommendations outlined in the audit report and to work with the auditor.
 - 8. Discussion and/or Action: [Council Member Welsch]: Authorize a salary increase for the interim Library Director as was provided for at the October 24th Council meeting but was not included in the minutes (\$1.50 / hour effective 1/05/2014).
 - 9. Discussion and/or Action: [Council Member Welsch]: Include the salary for a cook at the Senior Center in budget line item 10-68-291 "Food Services".
- G. Payment Approval Report in the amount of \$42,562.85
- H. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council.

The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.

I. Adjournment

NOTICE OF SPECIAL MEETING & EXECUTIVE SESSION

HUACHUCA CITY TOWN COUNCIL

THURSDAY, JANUARY 23, 2014, 6:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. New Business
 - 1. Discussion and/or Action [Mayor Taylor]: Review and receive input on the revised Animal Shelter Policy
 - 2. Executive Session to discuss personnel issues pursuant to A.R.S. 38-431.03 A. 1. Address issues and concerns arising from the Animal Shelter Policy with the Chief of Police.
 - 3. Discussion and/or Action: [Mayor Taylor]: Return into regular session. Any decisions or actions from the executive session.
- D. Adjournment

NOTICE OF REGULAR MEETING

HUACHUCA CITY TOWN COUNCIL

THURSDAY, JANUARY 23, 2014, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Approval of Minutes of the Regular Meeting of Thursday, January 9 and the Special Meetings of January 7 at 6:00 PM & 7:00 PM.
- D. Call to the Public [3 minute limit] Agenda Items Only. (See below)
- E. Reports by Council Members and Officers
- F. New Business
 - 1. Discussion and/or Action [Mayor Taylor]: Second (Final) reading of Ordinance No.14-01 Adopting Consolidated Election Dates and amending Town Code Sec. 2 to update the changes.
 - 2. Discussion and/or Action [Mayor Taylor]: Second (Final) reading of Ordinance No.14-02 adding to Town Code Sec. 2-4-6 Order of Business "Items to be placed on the next agenda" at the end of each council meeting agenda.
 - 3. Discussion and/or Action [Council Member Welsch]: Set wage at \$8.50 to \$10.00 per hour to be paid for Senior Center cook and set a cap on the hours to be worked.
 - 4. Discussion and/or Action [Council Member Welsch]: Direct the Town Clerk to include a list of information provided to Council in their packets in the minutes of each meeting.
 - 5. Discussion and/or action [Council Member Welsch]: To have standard regarding "NetNanny" restrictions to adult access by the public (Veterans sites in particular).
 - 6. Discussion and/or action [Council Member McCullough]: Recipient of the Elmer Urda Award must be a citizen of Huachuca City.
 - 7. Discussion and/or Action [Council Member Johnson]: Request by Mr. Tysiac for a three month extension of the \$35.00 tipping fee at the landfill.
 - 8. Discussion and/or Action [Council Member Johnson]: Request by Mr. Tysiac for Council approval for an engineering feasibility study to expand the landfill to the Hunt Road/sewer ponds area.
 - 9. Discussion only [Town Clerk]: Distribute and/or collect annual Financial Disclosure Statements to/from Council Members to be returned by January 31st
- G. Payment Approval Report in the amount of \$119,290.50
- H. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council.

The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.

I. Adjournment

**NOTICE OF SPECIAL MEETING
HUACHUCA CITY TOWN COUNCIL**

WEDNESDAY, FEBRUARY 5, 2014, 3:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. New Business
 - 1. Discussion and/or Action [Mayor Taylor]: Consideration of contract proposal and the future relationship with the town's accountant regarding his services.
 - 2. Discussion and/or Action [Town Clerk]: Any action that may be needed to be taken by the town clerk resulting from item 1.
- D. Adjournment

NOTICE OF REGULAR MEETING

HUACHUCA CITY TOWN COUNCIL

THURSDAY, FEBRUARY 13, 2014, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Approval of Minutes of the Regular Meeting of January 23 and the Special Meetings of January 23 and February 5.
- D. Call to the Public [3 minute limit] Agenda Items Only. (See below)
- E. Reports by Council Members and Officers
- F. New Business
 - 1. Discussion and/or Action [Mayor Taylor]: Direct the Town Clerk to advertise for the position of Public Works Director, and if approved, setting a salary range.
 - 2. Discussion and/or Action [Town Clerk]: Approve the interim CPA's charges for services at \$50.00 per hour with a \$1,000.00 deposit.
 - 3. Discussion and/or action [Town Clerk]: Consider raising the salary range for the Town Administrator/Clerk position or hiring an individual that does not meet the minimum qualifications, and having the interim clerk train one.
 - 4. Discussion and/or Action [Town Clerk]: Request by the Town Clerk to resume charging for insurance (Called "TULIP" coverage) for use of the Community Center
 - 5. Discussion and/or Action [Council Member McCullough] Presentation by Chief Grey on the need to name the access road behind town hall as a street (or alley etc.) and prepare an ordinance or a resolution if necessary.
 - 6. Discussion and/or Action [Council Member Johnson]: Request by Mr. Tysiac for Council approval for an engineering feasibility study to expand the landfill to the Hunt Road/sewer ponds area.
 - 7. Discussion and/or Action [Town Clerk] Request from the Cochise County Children's Center for use of (Leffingwell park for a fundraiser
- G. Payment Approval Report in the amount of \$138,061.05
- H. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.
- I. Adjournment

NOTICE OF WORKSHOP
HUACHUCA CITY TOWN COUNCIL
THURSDAY, FEBRUARY 13, 2014, 6:30 P.M.
Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ AGENDA ~

- A. Discussion only: Mr. Tysiac will provide information on landfill issues.

NOTICE OF WORKSHOP
HUACHUCA CITY TOWN COUNCIL
WEDNESDAY, FEBRUARY 19, 2014, 2:30 PM
Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Discussion only: Mr. Tysiac will provide information on landfill issues.
- D. Adjournment

NOTICE OF SPECIAL MEETING
HUACHUCA CITY TOWN COUNCIL
MONDAY, FEBRUARY 24, 2014, 1:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. New Business
 - 1. Discussion and/or Action [Mayor Taylor]: Request by Mr. Tysiac to rent a scraper for the landfill for one month and/or consider other options.
- D. Adjournment

**NOTICE OF SPECIAL MEETING
HUACHUCA CITY TOWN COUNCIL**

THURSDAY, FEBRUARY 27, 2014, 6:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. New Business
 - 1. Discussion and/or Action [Mayor Taylor]: Request by Mr. Tysiac to rent a scraper for the landfill for one month and/or consider other options including but limited to quotes for a scraper rental and a report from Mr. Bernal on equipment repairs.
 - 2. Discussion and/or Action [Mayor Taylor]: Request that training be implemented at the landfill as noted in the ADEQ report and records of such be maintained.
- D. Adjournment

NOTICE OF REGULAR MEETING

HUACHUCA CITY TOWN COUNCIL

THURSDAY, FEBRUARY 27, 2014, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

AGENDA

- A. **Call to Order and Pledge of Allegiance**
- B. **Roll Call**
- C. **Approval of Minutes of the Regular Meeting on February 13, Workshop on February/19 & Special meeting on February 24.**
- D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
- E. **Reports by Council Members and Officers**
- F. **New Business**
 - 1. **Discussion and/or Action [Mayor Taylor]: First Reading Ordinance No. 14-03: Speed Limits**
 - 2. **Discussion and/or Action [Town Clerk]: Approve Magistrate's Contract**
 - 3. **Discussion and/or Action [Mayor Taylor]: Fireworks for the 4th of July**
 - 4. **Discussion and/or Action [Mayor Taylor]: Use of alcoholic beverages in Town Parks**
 - 5. **Discussion and/or Action [Mayor Taylor]: Authorize Little League use of Keeline Park for this year's season**
 - 6. **Discussion and/or Action [Council Member Johnson]: Request by Mr. Tysiac for Council approval to set date for the Public Hearing for utility rates increase.**
 - 7. **Discussion and/or Action [Council Member Welsch]: Salary Survey**
- G. **Payment Approval Report in the amount of \$122,613.77**
- H. **Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.**
- I. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**
- J. **Adjournment**

**NOTICE OF SPECIAL MEETING
HUACHUCA CITY TOWN COUNCIL**

FRIDAY, FEBRUARY 7, 2014, 12:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. New Business
 - 1. Discussion and/or Action [Town Clerk]: Approval for acceptance of Grant Funds in the amount of \$38,802.70 for a 2014 Ford Interceptor Police vehicle and approve the expenditure.
 - 2. Discussion and/or Action [Mayor Taylor]: FY 2013 CDBG Procurement Issues.
- D. Adjournment

NOTICE OF SPECIAL MEETING & EXECUTIVE SESSION

HUACHUCA CITY TOWN COUNCIL

THURSDAY MARCH 13, 2014, 6:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. New Business
 - 1. Discussion and/or Action [Mayor Taylor]: Executive session, pursuant to A.R.S. 38-431.03 (A) (1), (3) & (4), for consideration of appointment of the Town's Interim Public Works Director, Larry Tysiac, consideration of related contract matters and for legal advice.
 - 2. Discussion and/or Action [Mayor Taylor]: Executive session, pursuant to A.R.S. 38-431.03 (A) (1), (3) & (4), for consideration of appointment of the Town's Interim Engineer, Larry Tysiac, consideration of related contract matters and for legal advice.
 - 3. Discussion and/or Action (Mayor Taylor) Executive session, pursuant to A.R.S 38-431.03 (A)(3), for legal advice concerning landfill operations.
- D. Adjournment

POSTED: Date: 3/11/ 2014
 Time: 1:00 p.m.
 By: Ron Armstrong, Interim Town Clerk

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.

NOTICE OF REGULAR MEETING

HUACHUCA CITY TOWN COUNCIL

THURSDAY, MARCH 13, 2014, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Approval of Minutes of the Regular Meeting on 2/27 and the Special meeting on March 7, 2014
- D. Call to the Public [3 minute limit] Agenda Items Only. (See below)
- E. Reports by Council Members and Officers
- F. New Business
 - 1. Discussion and/or Action [Mayor Taylor]: Item 1 from the executive session.
 - 2. Discussion and/or Action [Mayor Taylor]: Item 2 from the executive session.
 - 3. Discussion and/or Action [Mayor Taylor]: Item 3 from the executive session.
 - 4. Discussion and/or Action [Mayor Pro Tem Van Slyke] "Resolution NO. 2014-01 a Resolution of the Mayor and Town Council of the Town of Huachuca City Adopting a Policy Concerning Employment of Relatives of Officials and Employees of the Town."
 - 5. Discussion and/or Action [Mayor Taylor]: Magistrate Contract – selection/appointment of alternate persons to serve in the Magistrate's absence.
 - 6. Discussion and/or Action [Town Clerk]: Direction to staff concerning compliance with the terms offered by the Arizona Department of Housing to restart the Town's 2013 Regional Account Application for the Town's general plan.
 - 7. Discussion and/or Action [Town Clerk]: First Reading Ordinance No. 14-03: Establishing a maximum Speed Limit for motor vehicles in Town-owned parking lots.
 - 8. Discussion and/or Action [Town Clerk]: Report on needed repairs to the loader and direction on how to proceed.
 - 9. Discussion and/or Action [Town Clerk]: Notice by the Town Clerk giving 10 days notice to terminate his employment agreement with the Town.
- G. Payment Approval Report in the amount of \$122,613.77
- H. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.
- I. Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda.

J. Adjournment

POSTED: Date: 3/16/2014
 Time: 12:30 p.m.
 By: Ron Armstrong, Interim Town Clerk

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NOTICE OF SPECIAL MEETING & EXECUTIVE SESSION

HUACHUCA CITY TOWN COUNCIL

THURSDAY MARCH 27, 2014, 5:30 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. New Business
 - 1. Discussion and/or Action [Mayor Taylor]: Executive Session pursuant to ARS 38-431.03 (A) (1): Consideration of employment and appointment for applicants for Town Clerk position.

(Return into open meeting)
 - 2. Discussion and/or Action [Mayor Taylor] Offer/Appoint an applicant to the position of Town Clerk and approve starting salary
- D. Adjournment

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.

POSTED: Date: 3/26/ 2014
 Time: 11:00 A.m.
 By: Chris Hart per Ron Armstrong, Interim Town Clerk

NOTICE OF SPECIAL MEETING & EXECUTIVE SESSION

HUACHUCA CITY TOWN COUNCIL

THURSDAY APRIL 10, 2014, 6:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ DRAFT AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. New Business
 - 1. Discussion and/or Action [Mayor Taylor]: Executive session, pursuant to A.R.S. 38-431.3 (A) (1) & (3), For consideration of further employment, discipline or dismissal of the Town's Interim Public Works Director, K&L Consulting, and for legal advice from the Town's Attorney.
- D. *Return to open session*
- E. Discussion and/or Action [Mayor Taylor]: from the executive session
- F. Adjourn

POSTED: Date: 4/09/2014
 Time: A.M.
 By: Chris Hart per Ron Armstrong, Interim Town Clerk

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.

NOTICE OF REGULAR MEETING

HUACHUCA CITY TOWN COUNCIL

THURSDAY, APRIL 10, 2014, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Approval of Minutes of the Regular Meeting on 3/27 & the Special Meeting on 3/27
- D. Call to the Public: Agenda Items Only. (See below)
- E. Reports by Council Members and Officers
- F. New Business
 - 1. Discussion and/or Action [Town Clerk]: First reading of Ordinance 14-04: Water, Wastewater and Sanitation Fees Increases
 - 2. Discussion and/or Action [Mayor Pro Tem Van Slyke]: Resolution # 2014-02: Authorization of signatures to the Town checking account at Wells Fargo Bank.
 - 3. Discussion and/or Action [Mayor Pro Tem Van Slyke]: Approve renewing the agreement with Beach-Fleishman as our Auditors for F/Y 2014-15
 - 4. Discussion and/or Action [Council Member Brown]: Approve purchase of an Ice Tender Truck in the amount of \$27,900.00 + tax from the Fire Truck Fund
 - 5. Discussion and/or Action [Mayor Taylor]: Direct the Town Clerk to have an agreement prepared to retain Monika Patience, CPA as the Town Accountant to be approved at the next meeting
 - 6. Discussion and/or Action [Mayor Taylor]: Babocomari Wash Floodplain joint venture with Cochise County.
 - 7. Discussion and/or Action [Mayor Taylor]: Proclamation declaring April 2014 as "Fair Housing Month".
 - 8. Discussion and/or Action [Town Clerk] Approval or Denial of requests for purchases
- G. Payment Approval Report in the amount of \$64,883.63
- H. Call to the Public: Issues within the jurisdiction of the Town Council. (See Below)
- I. Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda.
- J. Adjournment

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456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.

POSTED: Date: 4/ 8/2014
 Time: 2:pm
 By: Chris Hart per Ron Armstrong, Interim Town Clerk

NOTICE OF SPECIAL MEETING
HUACHUCA CITY TOWN COUNCIL
THURSDAY APRIL 17, 2014, 2:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. New Business
 - 1. Discussion Only [Mayor Taylor] Formal introduction of the Town's CPA and her Staff Accountant to the Town Council and asking of general questions by Council Members
- D. Adjourn

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.

POSTED: Date: 4/15/2014
 Time: 4: PM
 By: Chris Hart per Ron Armstrong, Interim Town Clerk

NOTICE OF SPECIAL MEETING & EXECUTIVE SESSION

HUACHUCA CITY TOWN COUNCIL

THURSDAY APRIL 24, 2014, 6:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

~ AGENDA ~

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. New Business
 - 1. Discussion and/or Action [Mayor Taylor]: Executive session, pursuant to A.R.S. 38-431.3 (A) (1) & (3), Interview applicant for Public Works Director position.
- D. *Return to open session*
- E. Discussion and/or Action [Mayor Taylor]: Consider of hiring a Public Works Director.
- F. Adjourn

POSTED: Date: 4/22/2014
 Time: A.M.
 By: Tammy J. Mitchell, MMC, Town Clerk

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.

NOTICE OF REGULAR MEETING

HUACHUCA CITY TOWN COUNCIL

THURSDAY, APRIL 24, 2014, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

AGENDA

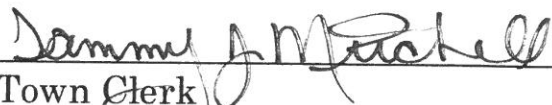
- A. **Call to Order and Pledge of Allegiance**
- B. **Roll Call**
- C. **Approval of Minutes of the Regular Meeting on April 10, Special Meeting on April 17, 2014.**
- D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
- E. **Reports by Council Members and Officers**
- F. **Old Business**
 - 1. **Discussion and/or Action [Mayor Taylor]: Direct the Town Clerk to have an agreement prepared to retain Monika Patience, CPA as the Town Accountant to be approved at the next meeting.**
- G. **New Business**
 - 1. **Discussion Only [Council Member Brown] Response from Fire Chief Allmon regarding questions raised about First Responders, Assisting other Departments and Misuse of Town Vehicles.**
 - 2. **Discussion and/or Action [Town Clerk]: Second (Final) Reading of Ordinance 14-04 Water, Wastewater and Sanitation Fees Increases.**
 - 3. **Discussion and/or action [Councilmember McCullough] regarding Inventory of town equipment.**
- H. **Payment Approval Report in the amount of \$150,711.73**
- I. **Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.**
- J. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**
- K. **Adjournment**

Notice of City Council Workshop

Notice is hereby given to the members of the Town Council of the Town of Huachuca City, Arizona and to the General Public, that the Town Council will hold Workshop meeting on the **Thursday, May 1, 2014- Huachuca City Council Chambers, Arizona at 6:00 p.m.**

Agenda: Presentation from the League of Arizona Cities and Towns describing the Mayor Manager form of Government.

Dated this 29th day of April, 2014.


Town Clerk

These meetings are open to the public.

**NOTICE OF REGULAR MEETING
HUACHUCA CITY TOWN COUNCIL
THURSDAY, MAY 8, 2014, 7:00 P.M.**

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

AGENDA

- A. **Call to Order and Pledge of Allegiance**
- B. **Roll Call**
- C. **Approval of Minutes of the Regular Meeting on April 24, 2014 & the Special Meeting held on April 24, 2014.**
- D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
- E. **Reports by Council Members and Officers:**
- F. **Old Business**
 - 1. **Discussion and/or Action [Mayor Taylor]: Direct the Town Clerk to have an agreement prepared to retain Monika Patience, CPA as the Town Accountant to be approved.**
- G. **New Business**
 - 1. **Discussion and/or Action [Mayor Taylor] For Employment of a Public Works Director.**
 - 2. **Discussion and/or Action [Council Member Van Slyke] Revision of Policy #1-2014 to include exemptions of seasonal employees.**

Adding Section E to Policy 1-2014 to include:

Potential part-time employees who are applying for Seasonal Positions shall be considered exempt from the nepotism provision of this policy if the proposed employee makes less than \$3500 during any fiscal year, effective May 8, 2014. The potential employee will be considered for employment at the Town Clerk's recommendation and Mayor/Council approval.
 - 3. **Discussion Only [Town Clerk]: CDBG Grant for Sidewalks and Monument.**
 - 4. **Discussion and/or Action [Mayor Taylor] Contract for Professional Accounting Services, Contract between the Town of Huachuca City and MG Patience, CPA an Arizona Sole Proprietorship, referred to as "Contractor" in this Contract.**
- H. **Payment Approval Report in the amount of \$77,500.90**
- I. **Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting.**

Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.

- J. Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**
- K. Adjournment**

NOTICE OF REGULAR MEETING

HUACHUCA CITY TOWN COUNCIL

THURSDAY, MAY 22, 2014, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance**
- B. Roll Call**
- C. Approval of Minutes of the Workshop on May 1, 2014 and the Regular Council Meeting on May 8, 2014.**
- D. Call to the Public [3 minute limit] Agenda Items Only. (See below)**
- E. Reports by Council Members and Officers**
 - 1. Councilmember Welsch - Library/Senior Center**
 - 2. Councilmember McCullough – Planning and Zoning**
 - 3. Councilmember Wallace – Parks and Recreation**
 - 4. Councilmember Johnson – Public Works**
 - 5. Councilmember Brown – Public Safety**
 - 6. Mayor Pro Tem Van Slyke – Finance**
 - 7. Mayor Taylor – Mayor’s Report**
 - 8. Tammy Mitchell – Town Clerk’s Report**
- F. New Business**
 - 1. Discussion and/or Action [Mayor Taylor]: Nomination of the Camp Naco Preservation Team for a 2014 Governor’s Preservation Honor Award**
 - 2. Discussion and/or Action [Councilmember Wallace]: Normal Operating Procedures**
 - 3. Discussion and/or Action [Councilmember Wallace]: Policy and/or Procedures in regards to obtaining answers in the Chain of Command**
 - 4. Discussion and/or Action [Councilmember Johnson]: Updating Commission Term Limits and Oaths of Office**
 - 5. Discussion and/or Action [Councilmember McCullough]: Status of Vehicle Inventory**
 - 6. Discussion and/or Action [Councilmember McCullough]: \$10,000 Grant for Animal Shelter**
 - 7. Discussion and/or Action [Town Clerk]: Updating of Procurement and Investment Policies**

8. **Discussion and/or Action [Mayor Taylor]: Contract for Professional Accounting Services, Contract between the Town of Huachuca City and MG Patience, CPA an Arizona Sole Proprietorship, referred to as “Contractor” in this Contract.**
 9. **Discussion and/or Action [Town Clerk]: Updating The Town of Huachuca City Policy Book to reflect the creation of an Information Technology Admin / Administrative Assistant and/or Deputy Clerk**
 10. **Discussion and/or Action [Mayor Taylor]: First Reading of Ordinance No. 2014-05 An Ordinance of the Mayor and Town Council of the Town of Huachuca City, Cochise County, Arizona, Amending the Town Code Chapter 7 “Animals,” Article 7-7 “Exotic, Hybrids, and Wildlife,” by Adding Section 7-7-4 “Feeding and Attracting Wildlife Prohibited” To Prohibit Placing Water or Edibles Accessible to Wildlife.**
- G. **Payment Approval Report in the amount of \$76,679.87**
- H. **Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.**
- I. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**
- J. **Adjournment**

NOTICE OF REGULAR MEETING

HUACHUCA CITY TOWN COUNCIL

THURSDAY, JUNE 12, 2014, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance**
- B. Roll Call**
- C. Approval of Minutes of the Regular Meeting Minutes of May 22, 2014**
- D. Call to the Public [3 minute limit] Agenda Items Only. (See below)**
- E. Reports by Council Members and Officers**
 - 1. Councilmember Welsch - Library/Senior Center**
 - 2. Councilmember McCullough – Planning and Zoning**
 - 3. Councilmember Wallace – Parks and Recreation**
 - 4. Councilmember Johnson – Public Works**
 - 5. Public Safety**
 - 6. Mayor Pro Tem Van Slyke – Finance**
 - 7. Mayor Taylor – Mayor’s Report**
 - 8. Tammy Mitchell – Town Clerk’s Report**
- F. New Business**
 - 1. Action Only [Mayor Pro Tem Van Slyke]: Acceptance of Duane Brown’s Resignation from the Common Council of Huachuca City.**
 - 2. Discussion and/or Action [Mayor Taylor]: Appointment of New Council Member.**
 - 3. Discussion and/or Action [Councilmember Welsch]: City Council Members attendance of League of Arizona Cities and Towns Conference.**
 - 4. Discussion and/or Action [Mayor Pro Tem Van Slyke]: FY 2014 – 15 Budget Calendar**
 - 5. Discussion and/or Action [Councilmember Welsch]: Report on process of bids for Library Roof**
 - 6. Discussion and/or Action [Councilmember Welsch]: Police Department Post Signs**
 - 7. Discussion and/or Action [Councilmember Welsch]: Process of parking lot designation around Town Hall and Police Department.**
- G. Ordinances and Resolutions**

A. First Reading

- 1. Discussion and/or Action [Mayor Pro Tem Van Slyke]: First Reading of Resolution 2014-03: A Resolution of the Mayor and Town Council of The Town of Huachuca City, Cochise County, Arizona, Approving the submission of a Gila River Indian Community Grant Application for Acquisition of information technology to support the Huachuca City Police Department.**
- 2. Discussion and/or Action [Mayor Pro Tem Van Slyke]: First Reading of Resolution 2014-04: A Resolution of the Mayor and Town Council of the Town of Huachuca City, Cochise County, Arizona, Adopting Records Retention Schedules for the Town**

B. Second Reading

- 1. Discussion and/or Action [Mayor Pro Tem Van Slyke]: Second Reading of Ordinance No. 2014-05 An Ordinance of the Mayor and Town Council of the Town of Huachuca City, Cochise County, Arizona, Amending the Town Code Chapter 7 “Animals,” Article 7-7 “Exotic, Hybrids, and Wildlife,” by Adding Section 7-7-4 “Feeding and Attracting Wildlife Prohibited” To Prohibit Placing Water or Edibles Accessible to Wildlife.**

H. Payment Approval Report in the amount of \$146,391.52

I. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.

J. Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda

K. Adjournment

NOTICE OF REGULAR MEETING

HUACHUCA CITY TOWN COUNCIL

THURSDAY, JUNE 26, 2014, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

AGENDA

- A. Call to Order and Pledge of Allegiance**
- B. Roll Call**
- C. Approval of Minutes of the Regular Meeting Minutes of June 12, 2014**
- D. Call to the Public [3 minute limit] Agenda Items Only. (See below)**
- E. Reports by Council Members and Officers**
 - 1. Councilmember Welsch - Library/Senior Center**
 - 2. Councilmember McCullough – Planning and Zoning**
 - 3. Councilmember Wallace – Parks and Recreation**
 - 4. Councilmember Johnson – Public Works**
 - 5. Public Safety**
 - 6. Mayor Pro Tem Van Slyke – Finance**
 - 7. Mayor Taylor – Mayor’s Report**
 - 8. Tammy Mitchell – Town Clerk’s Report**
- F. New Business**
 - 1. Action Only [Mayor Taylor]: Appointment to Vacant Council Seat**
 - 2. Discussion and/or Action [Mayor Taylor]: Assignment of Council Seat Commissions**
 - 3. Discussion and/or Action [Mayor Taylor]: Direct Staff research estimates and begin Partial Closing procedures of Land Fill**
 - 4. Discussion and/or Action [Councilmember McCullough]: Discussion and or Action for the Proposed Concrete Batch Plant,**
 - 5. Discussion and/or Action [Council Member Wallace]: Update on the Current Procedures given to the Department Heads**
 - 6. Discussion and/or Action [Mayor Pro-Tem Van Slyke]: Addressing the 2014-2015 Budget**
 - 7. Discussion and/or Action [Councilmember Welsch]: Report on process of bids for Library Roof/and City Property Parking Area Concerning Overlay and Bids for Striping of the Parking Spaces.**

8. **Discussion Only [Mayor Taylor]: Address Agenda Item from June 12, 2014 Council Meeting (that this year as a City not to pay for Council members to go to conference, but if members want to use their stipend to attend that the city advance the funds to cover it)**
9. **Discussion and/or Action [Councilmember Welsch]: To Address the Payment of the Town Clerk's attendance to the League Conference**

G. Ordinances and Resolutions

A. First Reading

1. **Discussion and/or Action [Mayor Taylor]: Resolution 2014-05 Adopting the Budget Schedule for the Town for Fiscal Year 2014-2015**
2. **Discussion and/or Action [Mayor Taylor]: First Reading of Ordinance 2014-06, Amending the Town Code by Replacing the Current Procurement Procedures of the Town, Codified at Articles 3-5 and 3-6 of the Town Code, with New Procurement Procedures to be Codified in Chapter 18 of the Town Code.**
3. **Discussion and/or Action [Mayor Taylor]: First Reading of Ordinance 2014-07 Amending the Town Code by Adding Provisions Concerning Investment of Town Funds, to be Codified in Chapter 18 Article 18-2 of the Town Code.**

B. Second Reading

H. Payment Approval Report in the amount of \$120,598.50

I. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.

J. Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda

K. Adjournment

NOTICE OF SPECIAL MEETING

HUACHUCA CITY TOWN COUNCIL

SATURDAY, JUNE 28, 2014, 6:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

AGENDA

- A. **Call to Order and Pledge of Allegiance**
- B. **Roll Call**
- C. **Discussion and/or Action [Council]: 2014-2015 Town Tentative Budget**
- D. **Adjournment**

**NOTICE OF SPECIAL MEETING
HUACHUCA CITY TOWN COUNCIL
SATURDAY, JUNE 28, 2014, 5:00 P.M.**

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

AGENDA

- A. **Call to Order and Pledge of Allegiance**
- B. **Roll Call**
- C. **Discussion and/or Action [Council] To Interview for the Vacant Council Seat**
- D. **Discussion and/or Action [Council] to Appoint an Individual to the Vacant Council Seat**
- E. **Adjournment**

TOWN CLERK'S NOTE:

POSTED BY: Jaime A. Smith DATE: 6-27-2014
TOWN HALL BULLETIN BOARD, TOWN HALL LOBBY, 9:15 AM
U.S. POST OFFICE